

Whittington Parish Council

Draft minutes Parish Council Meeting **Monday 15th March 2021 at 7.00pm**

in a **ZOOM meeting** due to current COVID19 Government recommendations.

Clerk: Gillian Newton, 14 Marton Drive, Bare, Morecambe, LA4 6RB. 07773678608 gillianhodgson6@gmail.com

Agenda & Full Minutes of meetings available on the noticeboard, by request from the Clerk & on the Lancaster City Council site <https://committeeadmin.lancaster.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13179&path=13175,13177>

Audit details available by request or Lancaster City Council

<https://committeeadmin.lancaster.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13177>

Present at the ZOOM meeting were Cllrs Hall, Close, Fell, Morgan and Sutherland and the Clerk Gillian Newton. No members of the public were present.

1571 No apologies for absence were received.

1572 Minutes of the ZOOM Parish Council meeting held on Monday 18th January 2021 (attached) were read, agreed by Cllrs and signed as a true record by Cllr Hall.

1573 Clerk's report LCR publication issue 1 and Clerks and Councils Direct issue 134 circulated.

1574 **PACT.** 1 crime reported in November of Anti-Social behaviour on or near The Maltings. 1 crime reported during December of Anti-Social behaviour on or near Loyne Park. Lancashire Constabulary representative PC 3511 James Hodgson, Lancaster, Lune Valley and Rural Areas.

<https://doitonline.lancashire.police.uk/ContactAnOfficer/Create?collarNumber=3511&firstName=James&lastName=Hodgson> The link to local crime figures available at <https://www.police.uk/pu/your-area/lancashire-constabulary/upper-lune-valley/?tab=CrimeMap> Tel: 101 for non-emergencies, or from an internet connected mobile, 112. Download <https://what3words.com/about-us/> to identify your exact location eg: bus stop at village hall is **surprises:splashes:printers**

1575 Finance

- a) Standing order 6th April G.Newton wages £317.66
- b) CHEQUE 609 £79.40 HMRC PAYE for May 5th agreed and signed by Cllrs Hall and Sutherland.
- c) S137 donation to Bowland Pennine Mountain Rescue Team CHEQUE £50.00 agreed by Cllrs at next meeting.
- d) £200.00 received and lodged from Whittington Hall Estate for shooting rights 2021.

Current account Sheet 316 £6,230.20 dated 15/02/2021 and Bonus Saver account Sheet 80 £143.95 both dated 15/12/2020

1576 Planning

- a. **20/00775/FUL** Change of use of land into domestic curtilage with erection of two storey detached ancillary building in association with The Old Dairy and construction of a dormer extension to the rear elevation with covered balcony and installation of a rooflight to the front elevation for Allan&Ellie Wright, The Old Dairy, Keerside, Arkholme, LA6 1AP Amendment made 4/11/2020 **Awaiting decision**
- b. **20/01260/FUL** Change of use of agricultural land for the siting of 7 holiday lodges with associated access track and installation of a package treatment plant for Mr A Addison, Land to the West of Sellet Hall, Biggins Lane, Whittington **Awaiting decision.** Cllrs Hall and Sutherland declared an interest. Parishioner request to go before LCC planning committee forwarded to City Cllr Scothern.
- c. **20/01305/FUL** Removal of existing septic tank and installation of a new sewage treatment plant for Jackie Holmes, Moorlands, Hutton Roof Road, Whittington, LA6 2PE. **Application permitted.**
- d. **21/00200/AD** Agricultural determination for erection of roof above existing yard for Mr Ian Close, Docker Hall, Keerside, Arkholme, LA6 1AP **Application permitted.** Cllr Close abstained from commenting.

- e. **21/00032/FUL** Change of use of public house (Sue Generis) to a dwelling (C3), relevant demolition of outhouses and erection of a double garage for Mr Simon Nutter, Dragons Head Hotel, Main Street, Whittington, LA6 2NY **Awaiting decision**
Additional to agenda 21/00161/VCN Erection of a carport and replacement porch to the west elevation and construction of a balcony to the east elevation (pursuant to the variation of condition 2 on a planning permission 20/00185/FUL to amend materials and finish for <r and Mrs Hugh Redmayne, Lane Foot House, Kirkby Lonsdale Road, Newton, LA6 2NZ
 Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>
- 1577 LALC/NALC** Workshop training dates for 2021; EPC1-21 Right to regenerate consultation; EPC2-21 Model Design Code consultation.
- 1578 Lancaster City Council** Electricity North West online engagement event 26/3/21 at 10.00 – 12.00, in partnership with the North West Local Energy Hub “Zero Carbon Communities – What action can communities take?” communityconnectors@lancaster.gov.uk. Cllr Fell attending. Local Government reorganisation in The Bay and North Cumbria circulated electronically.
- 1579 Lancashire County Council** Consumer Alerts – February and March issues circulated electronically and displayed on noticeboards. County Councillor information evening 22nd February. Champions Application Funding require more information about proposed costings to repair Lune Valley ramble, Cllrs Hall, Fell, Sutherland and Close to investigate and Clerk to submit as soon as possible.
- 1580 Traffic issues** <https://www.lancashire.gov.uk/roads-parking-and-travel/report-it/> Potholes reported along B6254 entering the village from Kirkby Lonsdale W479564 not yet completed. Cllr Sutherland lodged report W517408 requesting weeding, not yet completed. Report submitted W537024 18/11/2020 Coneygarth Lane potholes and degradation of surface and edges, not yet completed. Potholes opposite Docker Farm, reported ref. W557386 and previously repaired potholes at Keerside, reported ref. W557394 Collapsed wall on corner of Main Street due to RTC reported 3.3.21 W575163 with photo evidence.
- 1581** Electronic communication update. Contact 3 villages Email wagtailnews@gmail.com Subscribe to WhittingtonNews online blog, send contact details to whittingtonparish@gmail.com
- 1582** CENSUS taking place during March www.census.gov.uk
- 1583** Lancashire Best Kept Village 2021 – Whittington in Hamlet Class population up to 350 Census 2011 £20.00 entry fee. Cllrs agreed not to enter as the local gardening competition is very successful.
- 1584** Please report suspected Ash Dieback at <https://www.forestresearch.gov.uk/tools-and-resources/pest-and-disease-resources/ash-dieback-hymenoscyphus-fraxineus/>
- 1585** Dates of meetings during 2021 – ZOOM or face to face. Cllrs agreed that as 21st June is considered the date when lockdown restrictions are lifted, meetings prior to this date will be held online by ZOOM. Should any parishioner wish to join the meetings online please advise the Clerk or whittingtonparish@gmail.com for an invite AT LEAST ONE WEEK PRIOR TO THE MEETING DATE for an invitation.
- 1586** Business introduced by Councillors
- Cllr Morgan reported flooding occurring at the junction down hill from Docker, Reported W580934
 - Cllr Sutherland reported on unfinished resurfacing on Church Street by United Utilities; Original contract was given to company no longer working for U.U., new firm to complete the work but ongoing dispute between U.U. previous & new contractor about payment for unfinished work.
 - Cllr Sutherland reported Open Reach inspection chamber flooding over highway Church Street. Reported SN1KMX41 Engineer to assess situation.
 - Cllr Fell reported daffodil bulb planting from last year looking exceptionally good. Cllrs proposed to continue some planting for next year.

Dates of meetings 2021 start 7.00pm prompt

Monday 19th April – Annual Parish Assembly by **ZOOM**

Please Email whittingtonparish@gmail.com for an online invitation by noon Monday 12th April

Monday 17th May – Annual Parish Council Meeting & Parish Council Meeting by **ZOOM**

Please Email whittingtonparish@gmail.com for an online invitation by noon Monday 10th May

Monday 19th July

Monday 20th September

Monday 15th November

Preceded by an open public meeting at 6.45pm COVID19 Government guidelines withstanding.

Cheques signed this month

609 £79.40 HMRC PAYE for 5th May payment

Guidelines for Annual Parish Assemblies/Meetings

The Local Government Act 1972 states that ‘for every parish there shall be a Parish Meeting for the purpose of discussing parish affairs and exercising any functions conferred on such meetings by any enactment...’.

A Simple Guide to Parish Meetings

Parish Meetings are quite distinct from meetings of the Parish Council, although the two are often confused.

The confusion arises for several reasons

- if present, the Chairman of the Parish Council must chair the Parish Meeting;
- the Clerk to the Parish Council organises and takes the minutes of the Parish Meeting;
- the Annual Parish Meeting often takes place on the same evening as the AGM of the Parish Council.

Some of the differences are as follows

- **Any person on the electoral register** of the parish is entitled to speak at a Parish Meeting, at a meeting of the Parish Council members of the public may speak only at the Chairman’s discretion.
- With the exception of the Chairman, councillors rank the same as other members of the electorate.
- Agendas for Parish Council meetings must be published three days ahead of the meeting, for Parish Meetings a skeleton agenda is usually published ahead of the meeting, but often items are added up to and even during the meeting.
- Only Councillors may request items to be placed on the agenda of a Parish Council meeting whereas any member of the electorate may do so at a Parish Meeting.
- Any matter pertinent to the parish may be discussed at a Parish Meeting, whereas at a Parish Council meeting subjects for discussion should be limited to those matters on which the council has the power to act (conferred by various Acts of Parliament).
- The press and general public have a right to attend Parish Meetings, but anyone not on the electoral register of the parish is ‘stranger’ and does not have the right to vote.

In a summary

A Parish Meeting is a meeting of the people of the parish.

A Parish Council Meeting is a meeting of the parish councillors.

Source - <http://askyourcouncil.uk/understanding-your-council/parish-meetings-and-parish-polls/>